Guidelines for the Dominick J. DeMichele Scholarship

NAME OF THE AWARD:
Dominick J. DeMichele Scholarship

TO BE AWARDED:
Annually assuming suitable candidates are available. It is possible to have more than one scholarship awarded in a year, and it is also possible that no scholarships will be awarded in a particular year.

PURPOSE OF THE AWARD:
Dick DeMichele worked very hard to make IMAC accessible to everyone. He understood the importance of the discussion and sharing of new ideas in a conference setting. He felt it was especially important to get students in the experimental mechanics field involved in IMAC.

The purpose of this award is to honor and memorialize the generous spirit of Dick DeMichele by providing financial help to students. The award will primarily provide support for students who are attending IMAC as first time presenters.

THE AWARD SHALL CONSIST OF:
Payment of all conference fees at the student rate, reimbursement of all reasonable travel expenses incurred in attending the IMAC conference where the presentation is made and a framed certificate bearing the name of the award, the name of the recipient, an appropriate citation, and the date of presentation. The recipient attends the award luncheon as the guest of the Society.

FUNDING FOR THE AWARD AND RELATED ISSUES:
(1) The direct expenses associated with this award shall be met from the Dominick J. DeMichele Scholarship Fund, which shall be established and administered by SEM for this purpose.
(2) The Dominick J. DeMichele Scholarship Fund is defined as consisting of the income generated by the Dominick J. DeMichele Endowment between successive presentations of the award. All money not used by the scholarship fund will be rolled back into the Endowment.
(3) The Dominick J. DeMichele Endowment, which shall also be established and administered by SEM, is defined as the sum of those monetary donations that may be received from time-to-time, from individuals or corporations, and designated for this specific purpose.
(4) The funds that constitute the Dominick J. DeMichele Endowment shall be invested in a manner similar to, and consistent with, the guidelines being followed for investment of the funds held by the SEM Education Foundation.
(5) In this context, direct expenses are defined as: the reimbursement of travel expenses to the recipient(s) and the payment of IMAC conference fees at the student rate.

CRITERIA FOR SELECTION:
The recipient shall be a student in good standing at a recognized college or university. The recipient will have submitted a paper which has been accepted for presentation at IMAC. The presentation of the paper will represent the first time a student has made a presentation at IMAC.
PROCEDURE FOR SELECTION:

(1) The selection of a recipient shall be the responsibility of the SEM Honors Committee or whichever such group within SEM shall be charged with selecting the recipients of other society awards.

(2) The identification of suitable candidates for this award shall be the responsibility of the IMAC Program Planning Committee and the family of Dick DeMichele. Because this award will be given in February based on papers accepted for presentation in August of the preceding year, it will be necessary for the Honors Committee to make a decision on the candidate by mail, phone or email by October of the year preceding the IMAC where the presentation will be made.

(3) SEM members or a major professor may nominate a student for this award. The nomination letter shall include a brief resume of the student, a short discussion of the relevance of the paper topic to the IMAC conference and a statement detailing why the particular student should receive the award.